

UNITED STATES DISTRICT COURT  
DISTRICT OF UTAH

**- Attorney Change of Address Form -**

Under the District Court Rules of Practice (DUCivR 83-1.3(b)), it is the responsibility of each member of the bar of this court to keep the court informed of any address change within twenty-four hours. Notifying the State Bar will not update your information with this court.

Full Name: \_\_\_\_\_

Utah Bar No. (if applicable) \_\_\_\_\_

**NEW ADDRESS INFORMATION:**

Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Primary E-Mail Address: \_\_\_\_\_  
 No Change  Replacement  Addition  Removal

Secondary E-Mail Address: \_\_\_\_\_  
 No Change  Replacement  Addition  Removal

Additional E-Mail Address: \_\_\_\_\_  
 No Change  Replacement  Addition  Removal

This change applies to:  the individual attorney named  
 the entire firm

Other instructions:

Person requesting change: \_\_\_\_\_ Date: \_\_\_\_\_

Submit completed form to: United States District Court, District of Utah  
Attn: Attorney Database Administrator  
351 S. West Temple, Rm. 1.100  
Salt Lake City, Utah 84101

or Email to: [ut\\_support@utd.uscourts.gov](mailto:ut_support@utd.uscourts.gov)

**Note: Submission of this form will result in your address being changed in the court's attorney database only. You need to notify your clients and opposing counsel by other means.**